

619 Placement (B6) Data: Division Analysis

1. Get your data
2. Prepare your data
3. Set up your data in an Excel pivot table
4. Investigate your data (fun part)
5. Discover, share and find the stories behind the number ask “Why questions” about what you see.

1. Get your Dec 1 B6 Child Count Data

- A. (Discussed) Ask someone in your agency
- B. Talk to them about what you want to do
- C. Request child level data
- D. Request multiple years of data
- E. Request easy to understand column headings
- F. Request data provided in ONE Excel worksheet

Suggested B6 Data to Request

Race/Ethnicity	Age at entry (in months)
Gender	Entry date (if age of entry NA)
Grade (PK, K)	School or building
Primary disability	Time in Reg EC Setting (Y/N)
Placement	Year
Age (as of child count)	Other data you want
Birth date	(Note no child name requested)

2. Prepare Your B6 Data

- A. Ask your colleague for help
- B. Delete unnecessary data columns
- C. Write meaningful (to you) column headings
- D. Add "Count" column (the number 1)
- E. Work with Excel as needed (see handout),
YouTube, Excel videos teach everything:
 - A. Calculate "Age at Entry" (in months) from birthdate and child count date
 - B. Change all numeric codes in column to text (one formula)

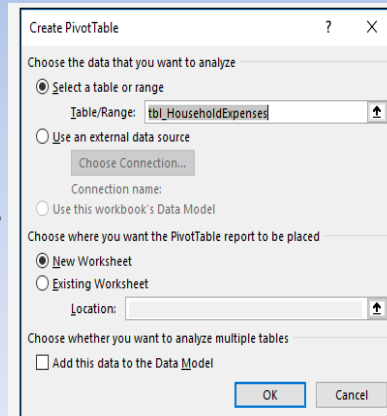
Example of Prepared B6 Data

Child Name or other PII	Year	Race/Ethnicity	Gender	Grade Level	Primary Disability	Placement	Birth date	Entry Date	Building Code	MISSING: Age (in Months) at Entries	Count
Student 1	2015-16	White	F	K	VI	Reg EC Prog	10-18-2014	03-21-2015	00987	To be calculated	1
Student 2	2015-16	Hispanic	M	PK	AUT	Home	12-08-2014	12-11-2015	00654	See text	1

LOTS MORE ROW OF STUDENT DATA BELOW!

3. Work with Pivot Table/Chart in Excel

- A. See the handout/document
- B. Ask for help
- C. Go slow
- D. Save often
- E. Google Excel videos



Pivot Table

DEMO TIME

Now go:

1. Investigate your data;
2. Discover, share and find the stories behind the number;

AND

Have fun!

BUT **be cautious** . . .

- Consider the accuracy of the data
- Trends inform more than 1 year
- Ask those closest to the data what the data suggest to them